

# HANOVER THEATRE & CONSERVATORY

EMPLOYER: The Hanover Theatre and Conservatory for the Performing Arts

TITLE: Acting Assistant for Children's Youth Summer Program (Grades 1-4)

DESCRIPTION: Each summer, The Hanover Theatre runs Youth Summer Programs for students ages 6-18. The children's program offers students, ages 6-9, opportunities to learn and explore in the world of musical theatre. Daily classes feature theatre games, dance combinations, music appreciation, singing, visual arts and much, much more. All classes are taught by master teaching artists. A showcase of student work will be held on the final day of the program.

## DAY TO DAY TASKS:

- Active involvement with children, ages 6-9
- Assisting with acting games
- Developing acting games
- Caring for children's needs
- Assisting with drop-off and pick-up
- Collaborating with program educators
- Supporting student arts and crafts projects as directed
- General help with the day to day activities of the Youth Summer Program

## REQUIRED COMMITMENT:

- Monday-Friday 8:30am – 3:30pm  
Children's Session I: June 23 – June 27, 2025  
Children's Session II: July 14 – July 18, 2025

## REQUIRED ATTRIBUTES:

- Must be pursuing a degree in the performing arts, or related field
- Strong interest in performing arts and arts education, specifically with elementary aged children
- Previous experience and training in acting
- Excellent communication skills (comfortable with public speaking)
- Proven self-starter and desire to take initiative
- Ability to prioritize and manage multiple responsibilities
- Confident personality with the motivation to achieve results
- Strong attention to detail
- Punctual and dependable
- Reliable Transportation (parking will be provided)
- Must be 19+

To apply for this internship, please email a cover letter and resume by **March 1st**:

Meghan Montaner  
President, Conservatory & Education Division  
[education@thehanovertheatre.org](mailto:education@thehanovertheatre.org)  
T: 508.471.1793

The Hanover Theatre for the Performing Arts  
2 Southbridge Street  
Worcester, MA 01608  
[www.thehanovertheatre.org](http://www.thehanovertheatre.org)

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