

*The*  
**HANOVER THEATRE**  
*for the Performing Arts*

**TITLE:** Costume Assistant for Youth Summer Programs (ages 9-18)

**DESCRIPTION:** Each summer, The Hanover Theatre runs Youth Summer Programs for students ages 6-18. Our teen program, now in its 8th year, offers students, ages 13-18, daily morning classes focusing on music, drama and dance as well as afternoon rehearsals for a final production. Two sessions will be offered. Students will present three performances of a full-scale Broadway musical at the end of each session. Our Pre-Teen session, in its first year, will produce a Broadway Jr. production in two weeks.

**DAY TO DAY TASKS:**

- Active involvement with children, ages 9-18
- Assisting the Costume Coordinator
- Coordinate complex costume changes and assist with quick-changes
- Measuring students for costumes
- Execution of costume plot
- Sewing, alterations, steaming, ironing, pattern work, washing
- Assist in the coordination and return of rental items
- Production-related errands and general help with the day to day activities of the Youth Summer Program

**REQUIRED COMMITMENT:**

- Monday-Friday 8:00am - 4pm  
Teen Session I: July 10<sup>th</sup> - July 29<sup>th</sup>  
Pre-Teen Session: July 31<sup>st</sup> - August 5<sup>th</sup>  
Teen Session II: August 1<sup>st</sup> - August 12<sup>th</sup>
- Performances: Teen Session I: Guys and Dolls on Friday, July 28<sup>th</sup> & Saturday, July 29<sup>th</sup>  
Pre-Teen: Guys and Dolls, Jr. on Saturday, August 12<sup>th</sup>  
Teen Session II: Guys and Dolls on Friday, Aug. 4<sup>th</sup> & Saturday, Aug. 12<sup>th</sup>

**REQUIRED ATTRIBUTES:**

- Strong interest in performing arts
- Previous experience with costume design and patterns
- Excellent sewing skills
- Excellent communication skills
- Ability to manage and work within a budget
- Proven self-starter and desire to take initiative
- Ability to prioritize and manage multiple responsibilities
- Confident personality with the motivation to achieve results
- Strong attention to detail
- Punctual and dependable
- Reliable Transportation (parking will be provided)
- Must be 19+

To apply for this internship, please email a cover letter and resume to:

Meghan Montaner  
Director of Education  
[meghan@thehanovertheatre.org](mailto:meghan@thehanovertheatre.org)  
T: 508.471.1793

The Hanover Theatre for the Performing Arts  
2 Southbridge Street  
Worcester, MA 01608  
[www.thehanovertheatre.org](http://www.thehanovertheatre.org)

*Broadway, Music & More!*